

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 8	
2. AMENDMENT/MODIFICATION NO. 0003		3. EFFECTIVE DATE 14-Oct-2003		4. REQUISITION/PURCHASE REQ. NO. W42HEM-3069-7064		5. PROJECT NO.(If applicable)	
6. ISSUED BY USACE, CONTRACTING DIVISION P. O. BOX 60267 NEW ORLEANS LA 70160-0267		CODE W912P8		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. DACW29-03-R-0032	
				X		9B. DATED (SEE ITEM 11) 16-May-2003	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Solicitation DACW29-03-R-0032 is hereby amended as follows: 1. A list of questions received in response to Amendment 0002 is included on the SF30 Continuation page. 2. Replace Exhibit A (Past performance Questionnaire) with the attached revised questionnaire. Description of services and due date corrected. 3. Section L, Paragraph L-1, B, 1, b. Mail In Questionnaire; Change the date from 20 Oct 2003 to 07 Nov 2003. 4. Section L, Paragraph L-1, B, 1, c, Company Experience: Replace the term "Performance Work Statement (Solicitation)" with "Solicitation Section C (Description/Specs/Work Statement)". 5. The Solicitation Due Date is not changed by this amendment.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 14-Oct-2003	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

Questions and Answers

1. Should we send an exact copy of the Past performance Questionnaire to our customers or should we put it on our own letterhead?
Ans: Offeror's may put the questionnaire on their own letterhead, however, the exact questionnaire should be replicated. The government would prefer if offeror's print the questionnaire as is and forward a cover letter with offeror's letterhead.
2. I am confused as to why you want this (Past Performance Questionnaire) faxed to you, and why we are not just submitting it in our technical information, or do you want both.
Ans. The Government is requesting that each offeror request their references to forward the completed questionnaire directly back to the Government. Each offer should only provide the information requested by Section L in their past performance volume.
3. There is more than one date to have the Past Performance Questionnaires forwarded. Which is the correct date?
Ans. The correct date is the same as the due date for solicitations "07 Nov 2003".
4. Section L for Past Performance volume states Tab Only. What does this mean?
Ans. Each offeror is to insert a tab for past performance questionnaires. The Government will place the questionnaires received from references in this tab for review.
5. You refer to "Offeror and each subcontractor/team member shall also submit copies of all its past performance evaluation reports issued over the past three years on all relevant Government identified contracts."
Can you please identify the "Government identified contracts" you are referring to? Does this include any Local or State Governments, or just federal Government jobs?
Ans. Each offer must identify their contracts during the specified period. Government in this section refers to any level of Government, federal, state, or local.

(End of Summary of Changes)

Exhibit A
PAST PERFORMANCE QUESTIONNAIRE
SOURCE SELECTION INFORMATION – SEE FAR 3.104
(ONCE FILLED IN)

Past Performance Questionnaire

PART 1: INSTRUCTIONS. The company who has provided your name is participating in a Request for Proposal (RFP) with US Army Corps of Engineers New Orleans District for aquatic spraying services. We would greatly appreciate you taking the time to complete this form.

Please provide an honest assessment and immediately return to the following address or fax not later than **07 Nov 03.**

This completed form is to be provided directly to the address below:

US Army Corps of Engineers
ATTN: Gerald Sanderson (CEMVN-CT-P) Commercial: (504) 862-1099
PO Box 60267 FAX: (504) 862-2892
New Orleans, LA. 70160-0267

PART 2: GENERAL INFORMATION

a. Company's Name and Address (Contractor and/or sub being evaluated)

NOTE: offerer fill out before forwarding

2. Respondent Organization Name and Address

3. a. Evaluator's Name

Evaluator's involvement with contractor:

c. Title/Telephone Number: _____

4. Contract Number _____

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5. Contract Value (Basic and Options)

6. Award Date _____

7. Contract or Task Order Completion Date (Include extensions): _____

8. Contract Type: Firm Fixed Price (FFP) _____

Cost Plus Fixed Fee (CPFF) _____

Cost Plus Award Fee (CPAF) _____

Other (Please Specify) _____

Note: If an award fee contract, please provide a synopsis of available award fee pool and percentage of that pool awarded the contractor each evaluation period over the life of the contract.

Brief description of YOUR contract requirements including acreage treated, types of vegetation controlled, locations of performance and the number of annual performance days:

10. Additional data:

Approximate value of services performed under this contract

\$ _____

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11. Type and extent of any subcontracting support:

PART THREE: PERFORMANCE RATING. Please summarize performance in each of the rating factors. Determine the rating that most nearly represents your experience with this company and indicate your assessment by placing the appropriate rating in the space provided. Please include descriptive comments to supplement ratings provided.

Ratings are defined below and should be used as a reference in assessing performance.

Rating “E” for Exceptional – Performance meets contractual requirements and exceeds many to the Government’s benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.

Rating “G” for Very Good – Performance meets contractual requirements and exceeds some to the Government’s benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.

Rating “S” for Satisfactory – Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.

Rating “M” for Marginal – Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious

problem for which the contractor has not yet identified corrective actions. The contractor’s proposed actions appear only marginally effective or were not fully implemented.

Rating “U” for Unsatisfactory – Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor’s corrective action appear or were ineffective.

Rating “N/A” for Not Applicable - was not required to perform in this area.

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(ONCE FILLED IN)

___1. Preparation, use and quality of contractor's internal Quality Control plan/program in identifying, correcting, and preventing problems.

___2. Were the safety rules, regulations and practices properly followed?

___3. How many accident/incident reports were filed for the duration of the contract?

___4. Was there an unusually high turnaround rate in management employees?

___5. Did the spraying teams report on time with proper working equipment?

___6. Was the contractor able to consistently maintain a qualified and experienced workforce to perform necessary services?

___7. Did the contractor respond timely and effectively to unexpected changes and emergency requirements?

___8. Did the contractor respond timely and effectively in resolving poor performance problems associated with its employees?

___9. How would you rate contractor's adherence to contract/delivery schedules?

___10. Were reports & documentation submitted timely and in a professional manner?

___11. Prompt response to technical direction & change orders?

___12. Timely responses to resolving problems?

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PAST PERFORMANCE QUESTIONNAIRE
SOURCE SELECTION INFORMATION – SEE FAR 3.104
(ONCE FILLED IN)

COMMENTS:

___13. Effectiveness of Project Manager

___14. Effectiveness of Management/Field Supervision with geographically separated personnel

___15. Recruiting, training and retention of staff maintained to service contract at required levels of performance

___a. Recruiting, training and retention of staff considered a management problem

___b. Recruiting, training and retention of staff considered a regional problem

___16. The problem, if any, experienced with recruiting, training and retention was in the staffing area(s) of _____?

___17. The specific issues surrounding problems experienced with recruiting, training, and retention were _____

COMMENTS:
